



Development Services
 Planning Division
 203 E Wheatland Road
 P.O. Box 380280
 Duncanville, TX 75138
 (972) 707-3878

PLAT APPLICATION

Select One: Preliminary Plat Final Plat Replat

Property Owner: _____ Contact: _____

Owner Address _____ City: _____ State: _____ Zip: _____

Email: _____ Telephone: _____

Applicant/Agent _____ Contact: _____

Engineer Architect Surveyor Owner Other

Applicant Address: _____ City: _____ State: _____ Zip: _____

Applicant Email: _____ Telephone: _____

REQUIRED

Proposed Subdivision Name: _____

Survey Name: _____ Abstract Number: _____

Existing Zoning: _____ Total Acreage: _____

Purpose for Platting: _____

Is this an existing subdivision or part of a subdivision being replatted? Yes (see below) No

Subdivision Name: _____

Number of lots within original subdivision: _____ Date Filed: _____

Volume: _____ Page: _____

REQUIRED

SUBMITTAL CHECKLIST

- Completed Application including signatures and completed plat checklist
- Application fee
- (If apply) Two (2) As-built Survey black line prints; include a letter from the owner that verifies that all on-site improvements/infrastructure are reflected accurately or a letter from the owner stating that no on-site structures exist
- Digital copy of final plat for Planning and Zoning Commission public hearing.

AFTER APPROVAL:

- Copies of plats: Five (5) copies, 24"X 36" (folded) black line prints; electronic document (PDF) via email
- A current Title Commitment issued by a title insurance company authorized to do business in Texas in the form of a vesting deed, a title opinion letter from an attorney licensed to practice in Texas, or some other acceptable proof of ownership, identifying all persons having an ownership interest in the property subject to the plat application.

CONTACT INFORMATION

PROPERTY INFORMATION

